

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, September 25, 2008 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Trujillo. Board Members present: Clark, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Staff: Fire Chief Mette, Board Clerk Tilson, Associate General Counsel Chavez.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, September 28 at 3:00 PM and Monday, September 29 at 6:00 PM on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

ADDITION TO THE CLOSED SESSION AGENDA:

Associate General Counsel Chavez stated according to Government Code Section 54954.2(b)(2), a vote of two-thirds of the Board is required to add an item to the Agenda. The Chris Holbrook matter requested for addition falls under the definition of pending litigation to be considered in Closed Session and came to the attention of the Board since the posting of the agenda.

- **Board Action:**
Granados/Engellenner—add this item to the Agenda for Closed Session. ROLL CALL: Clark, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

Jeff Hickman, representing Local 522, recognized the Board for its continued support of the Local 522 membership. Local 522 is fully supportive of the efforts of Administration in providing a balanced and fiscally responsible budget to meet the current and future fiscal challenges. In the spirit of working together, Local 522 requested the Board remain focused on appropriate topics for public discussion in its role to leading this District in serving the citizens.

CONSENT AGENDA None

ACTION ITEM(S):

1. Ordinance No. 2008-01 – Amending Medical Aid and Ambulance Transport User Fees for Sacramento Metropolitan Fire District—(Ric Maloney)

- The proposed ordinance was presented to the Board at its last meeting on September 11, 2008, explaining in detail the need to increase the fees.
- There were no objections from the audience to the passage of the proposed ordinance to increase the medical transport fee from \$950 to \$1,100 to recover the increase in the cost of the service, effective October 1, 2008.
- Staff recommended adoption of the ordinance to amend the ambulance transportation fees.
- **Board Action:**
Goold/Granados—adopt the ordinance. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, NO. Motion carried.
- Director Goold thanked Ric Maloney for his hard work in collecting data. He encouraged the Communications Center to provide the District EMS Department with better data from their CAD server system to alleviate the workload on District staff.

Deputy Chief Eastman stated he met with the Comm Center Manager last Monday. The issue is a language communication problem. The CAD system currently is a COBALT language and script has to be written to translate it into sequel data. The Comm Center is working on an estimated cost and time involved for completion.

2. Fiscal Year 2008/2009 Final Budget—(Sponable)

Director Lawson stated he had to leave for another commitment. On behalf of his constituents, he commended Finance Director Sponable for his work on the budget and gave his vote of confidence to the consensus of the Board in support of the Resolutions. [Departed at 8:00 p.m.]

- A four-page staff report was submitted by Fire Chief Mette outlining the impact of the housing economy on the Fiscal Year 2009 budget. Portions of the organization were restructured to accomplish more with less. Operations and line personnel contributed by reducing overtime demand. To date, over 35,000 hours of overtime have been avoided compared to the previous 14 months.
- The proposed budget included major assumptions:
 - Anticipate 37 retirees
 - Budget divided into General Fund and Capital Facilities Fund
 - Capital Facilities now expended out of Capital Facilities Fund (212D)
 - 0.5% Property Tax growth estimate
 - 6.16% Medic revenue growth estimate
 - GASB 45 (OPEB, retiree healthcare) contribution, approximately \$4 million
 - Significant reduction to VRP (Vehicle Replacement Program)
 - Pension Funding Bond payoff reduced from \$2.4 million to \$1.7 million (still on track!)
 - Services and Supplies (2000 account) @ 9.13% of operating revenue
 - Budget requests categorized 1 to 5, 4's and 5's not funded (non-essential)
 - Florin merger SCERS agreement. \$615,000 contribution to UAAL (pension unfunded liability)
 - CALPERS miscellaneous & Safety pensions prefunded
 - North Highlands SCERS pensions prefunded
 - CALPERS safety rate increased 1.05% which is an approximate 3.5% increase to that expense
 - CALPERS misc. rate decreased 0.18% which is an approximate 1.0% decrease to that expense
 - North Highlands SCERS safety rate decreased 0.80 which is a 2.0% decrease to that expense
 - Capital Facilities Funds (reserves) utilized to complete Station 29
 - Capital Facilities Funds utilized to purchase Copter 1 engine
 - CALPERS health insurance increases of approximately 4.7% for Calendar year 2009
 - Existing contractual obligations will require that additional cost savings measures be implemented; the District is currently engaged in Negotiations on these issues.
 - Delayed financing of FY08 Training site and Station 61 property may occur in FY09.

- Sacramento County reports reassessments of \$2.44 billion dollars for Metro Fire; the impact to revenues is estimated to be \$6.34 million and is a major factor in our low growth rate for FY09.
 - Had Metro Fire continued normal spending with no additional reductions in FY2009, the deficit would have likely exceeded \$9 million dollars.
 - THE PROPOSED BUDGET, WITH DIFFICULT CHOICES MADE, IS STRUCTURALLY BALANCED AND BASED ON CONSERVATIVE REVENUE ESTIMATES.
- The budget is at 87% for Salaries and Benefits at \$142,098,217, which includes a contribution of \$1.7 million toward the early payoff of the Pension Funding Bonds and a payment of \$4.3 million for the purpose of continued phased funding toward the District's GASB 45 Annual Required Contribution (ARC).
 - Director Goold emphasized the need for more staffing in the Emergency Medical Services Division which generates the revenue.
 - Director Granados requested in the future a breakout listing the Capital Facilities Fund projects.
 - Director Jones stated that funding GASB 45 for the health care of all retirees is a priority concern of the Finance Committee and the Finance Director and his division. The District has started to make contributions and this issue has been addressed for at least two years.

A. Resolution No. 58-08—Adopt 2008/2009 Final Budget for Fund 212-A

- Resolution No. 58-08 adopting the Final Budget for the General Operating Fund 212-A contained the following breakdown of the budget requirements:

- Salaries and Employee Benefits	\$142,098,217
- Services and Supplies	14,422,800
- Taxes, Licenses, Assessments	1,836,776
- Fixed Assets:	
Land	0
Structures and Improvements	0
Vehicles	558,000
Equipment	<u>378,000</u>

TOTAL FUND 212-A BUDGET: \$159,293,793

- **Board Action:**
Granados/Valley—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

B. Resolution No. 59-08—Adopt 2008/2009 Final Budget for Fund 212-D

- Resolution No. 59-08 adopting the Final Budget for the Capital Facilities Fund 212-D contained the following breakdown:

<u>Salaries and Employee Benefits</u>	\$	0
<u>Services and Supplies</u>		0
<u>Taxes, Licenses, Assessments</u>		772,456
<u>Fixed Assets:</u>		
Land		650,000
Structures and Improvements		4,443,484
Improvements Other Than Buildings		9,000
Vehicles		600,000
Equipment		<u>0</u>
TOTAL FUND 212-D BUDGET:	\$	6,474,940

- Board Action:**
Granados/Valley—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

C. Resolution No. 60-08—Adopt 2008/2009 Fund 212-A Reserve Accounts

- Resolution No. 60-08 establishing the Reserve Accounts for the General Operating Fund 212-A contained the following breakdown:

Reserve, Undesignated	\$	2,607,673
Contingency Reserves	\$	7,964,690
Capital Improvement Reserves	\$	0
Workers' Compensation Mandate	\$	4,000,000
Deferred Compensation Reserve	\$	60,129
Workers' Comp. Checking Acct. Reserve	\$	400,000
Petty Cash Reserve	\$	<u>500</u>
TOTAL FUND BALANCE FUND 212-A	\$	15,032,992

- Board Action:**
Granados/Engellenner—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

D. Resolution No. 61-08—Adopt 2008/2009 Fund 212-B Reserve Accounts

- Resolution No. 61-08 establishing the Reserve Accounts for the Elk Grove/West Vineyard Capital Facilities Fund 212-B contained the following breakdown:

Reserve, Undesignated	\$	0
Contingency Reserves	\$	0
Impact Fee Reserves – Elk Grove/Vineyard	\$	<u>2,353,156</u>

TOTAL FUND BALANCE FUND 212-B **\$ 2,353,156**

- Board Action:**
Granados/Engellenner—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

E. Resolution No. 62-08—Adopt 2008/2009 Fund 212-C Reserve Accounts

- Resolution No. 62-08 establishing the Reserve Accounts for the Antelope Facilities Fund 212-C contained the following breakdown:

Reserve, Undesignated	\$	0
Contingency Reserves	\$	0
Impact Fee Reserves—Antelope Development	\$	<u>82,264</u>

TOTAL FUND BALANCE FUND 212-C **\$ 82,264**

- Board Action:**
Granados/Engellenner—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

F. Resolution No. 63-08—Adopt 2008/2009 Fund 212-D Reserve Accounts

- Resolution No. 63-08 establishing the Reserve Accounts for the Capital Facilities District-Wide Fund 212-D contained the following breakdown:

Reserve, Undesignated	\$	0
Contingency Reserves	\$	0
Capital Fire Facilities Fee Reserve-- (Impact Fees)	\$	<u>255,514</u>

TOTAL FUND BALANCE FUND 212-D **\$ 255,514**

- **Board Action:**
Granados/Engellenner—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

G. Resolution No. 64-08—Adopt 2008-2009 Fund 212-E Reserve Accounts

- Resolution No. 64-08 establishing the Reserve Accounts for the Sacramento Metropolitan Fire District Pension Obligation Fund 212-E contained the following breakdown:

Reserve, Undesignated	\$	0
Contingency Reserves	\$	0
Pension Bond Fund Reserve	\$	<u>1,352,221</u>

TOTAL FUND BALANCE FUND 212-E \$ 1,352,221

- **Board Action:**
Granados/Engellenner—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

H. Resolution No. 65-08—Adopt 2008-2009 Fund 212-F Reserve Accounts

- Resolution No. 65-08 establishing the Reserve Accounts for the Other Post-Employment Benefits (OPEB) Fund 212-F contained the following breakdown:

Reserve, Undesignated	\$	0
Contingency Reserves	\$	0
Pension Bond Fund Reserve	\$	<u>100,000</u>

TOTAL FUND BALANCE FUND 212-F \$ 100,000

- **Board Action:**
Granados/Jones—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

I. Resolution No. 66-08—Adopt 2008/2009 Appropriations Limit Schedule

- Establishes the Fiscal Year 2008/2009 Appropriations Limit of \$243,698,982.
- **Board Action:**
Granados/Engellenner—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

3. Resolution No. 67-08—Lease Agreement with Sacramento County for Radio Tower at Station 21—(Eastman)

- The Sacramento Regional Radio Communications System (SRRCS) is in need of an upgraded communications tower in the Citrus Heights area. SRRCS is proposing to construct an improved 140' radio tower to use in place of the older, shorter 80' radio tower currently in existence at Fire Station 21, located at 7641 Greenback Lane. This construction would not only improve radio communications in the area but will also “free up” the existing tower for high angle rescue training for the Fire District. The existing tower will be left on the property to serve as a training prop.

All installation costs, testing, and maintenance of the new site will be the responsibility of SRRCS.

- Staff recommends the Board of Directors adopt the Resolution to enter into this Lease Agreement.
- **Board Action:**
Goold/Clark—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

4. Resolution No. 68-08—Industrial Disability Retirement—Fire Engineer Robert Werner—(Miller)

- Application filed with the Public Employees' Retirement System.
- Recommend adoption of the Resolution; effective August 19, 2008.
- **Board Action:**
Jones/Granados—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

5. **Resolution No. 69-08—Industrial Disability Retirement--
Fire Engineer Michael George—(Miller)**

- Application filed with the Public Employees' Retirement System.
- Recommend adoption of the Resolution.
- **Board Action:**
Jones/Granados—adopt the resolution. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

6. **Bid Award—Standards of Coverage and Geo Mapping Standards—(VanBrunt)**

- In response to the advertised request for bids, the following two bids were received:

CityGate	\$96,613
ESCi	\$95,354

The bids were evaluated by four qualified staff members based on a pre-determined criteria point system. Both bidders passed the mandatory bid requirements and were evaluated. Following are the scoring results: CityGate – 335; ESCi – 293.

- Staff recommended the bid be awarded to CityGate Associates for the purchase of the Standards of Coverage Plan including Geo-Mapping incident response time analysis software for \$96,613.
- In response to a question by President Trujillo, Fire Chief Mette stated that he would check on availability of grant money.
- **Board Action:**
Goold/Clark—approve the staff recommendation. ROLL CALL: Directors Clark, Engellenner, Goold, Granados, Jones, Kelly, Trujillo, Valley, AYE. Director Lawson, absent. Motion carried.

PRESENTATION ITEM(S)

1. **Notice of Intent to Purchase Authorized Replacement Ambulances—(Beno)**

- The Vehicle Replacement Master Plan for FY 2008/2009 includes the purchase of four ambulances. This report is notice of intent to purchase these ambulances by using the fifth year of the District's five-year purchase agreement with Medtec Ambulance Corporation. The total cost is \$529,277.60.
- **Board Action:**
For information only.

PRESIDENT'S REPORT—(Trujillo) None.**FIRE CHIEF'S REPORT—(Fire Chief Mette)**

- The Memorial Service for Engineer Bob Werner took place Monday, September 15 at the First Covenant Church in Rancho Cordova. The service was well attended by fire fighters, law enforcement personnel, and citizens. He will be truly missed by all who knew him.
- Met with the Executive Director of LAFCo two weeks ago for an opinion on a portion of the Cortese-Knox Act pertaining to fire districts relative to a previously proposed Assembly Bill 2278 on Taxation Code 99 dealing with negotiations for revenue in annexations and incorporations. Plan to push for this legislation again on receipt of the opinion.
- Conducted the first two phases of the Strategic Planning Process. Another two meetings planned in October.
- This morning the Fireman's Fund Insurance Company presented a check to Metro Fire for \$20,000 for the purchase of 5" hose to outfit three new fire engines being placed in service. This grant was a three-month joint effort between Fireman's Fund grant writer Kaylyn Harris and Captain Christian Pebbles.
- Attending the California Fire Chiefs Association conference in Riverside September 28 through October 1. Deputy Chief Geoff Miller will be in charge.

- **OPERATIONS DIVISION REPORT –**

Report by Deputy Chief Geoff Miller:

Working Incidents –

8 working structure fires and 18 grass fires since the last Board meeting.

Metro Fire personnel assisted the States of Texas and Louisiana on Hurricanes Gustav and Ike. A 14-person swift water rescue team responded initially to Hurricane Gustav. On release, they responded to Hurricane Ike. He and Dave Odgers were part of the unified command attached to the Federal Urban Search and Rescue. He served as the Deputy Incident Support Team leader, with Dave Odgers as the Ground Support Unit leader. All parties reported an excellent learning experience in working within a large unified operation.

Health Issues –

Captain Jim Peterson is back in the hospital with some complications from his earlier surgery. He is healing slowly but steadily and hopes to go home soon.

Captain Steve Eggiman is continually progressing.

▪ SUPPORT SERVICES DIVISION REPORT –

Report by Deputy Chief Jim Eastman:

Community Services –

- September 24, 2008 – Blight Busters event in Rancho Cordova serving the community near Cordova Meadows
- Julie Cole put up a Metro Fire booth at the first Annual Run-Walk for the Ovarian Cancer Event.
- The Roberta MacGlashan Town Hall meeting was held recently at the Orangevale Community Center
- Julie Cole and Tom Horton presented the Board of Supervisors with the curriculum for a grant project the District is working on for “Remembering When”
- Thanked the companies participating in numerous community events

Facilities Division –

- Improvements being made on the office space and exterior of the Fleet and Facilities buildings.
- Working on repairs for the sidewalk in front of Station 103

Fire Prevention Bureau Activities –

- Completed an update and rewrite of burn permits
- Weed abatement wrapping up
- Conducted evacuation drills for businesses throughout the District

Fleet –

- Received a new Ford F-450 and 2 new ambulances. New Engine 108 will be in service next week

Logistics –

- Annual inspection of turnouts
- Wildland sleeve modifications
- Purchase of equipment for the new Fire Station 29

Project Manager –

- Station 29 looks great

Information Technology –

- Forming a committee to address new technology and any issues.
- Reprogramming VHF mobile radios with an updated template

GENERAL COUNSEL'S REPORT—(Chavez) None**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Trujillo)**

- Next Meeting: TBD

Communications Center Delegate—(Valley)

- September 30 meeting canceled. Met on September 18.
- Next Meeting: October 28, 2008 – 10:30 AM

California Fire & Rescue Training Authority—(Kelly)

- Received report on the last meeting.
- Next Meeting: TBD

Finance Committee—(Jones)

- Next Meeting: October 9, 2008 – 5:00 PM

Policy Committee—(Lawson)

- Today's meeting was canceled.
- Next Meeting: October 23, 2008 – 5:00 PM

BOARD MEMBER QUESTIONS AND COMMENTS:**Clark:**

- Thanked the presenters and Finance Director Sponable for an excellent budget report.
- Thanked all employees of the District for a job well done.

Goold:

- Based on comments heard tonight and information he received during the past week, he called for the immediate resignation of the Board President.

If this does not happen, he called for an agenda item at the next meeting to reconsider the Executive Committee format.

Engellenner:

- He disagreed with Director Goold and did not think he should resign because of a disagreement with somebody. He is doing an excellent job.

Valley:

- If anyone needs information on the Communications Center, the Memorandum of Understanding and budget are available for review.

Kelly:

- Thanked everyone for staying so late this evening.

Jones:

- Thanked Finance Director Sponable for the work on the Final Budget. Looking forward to working together next year on the Finance Committee and pursuing all the goals.

Granados:

- Thanked the crews from Station 25 and 26 who took care of a friend, Kathy Monk.
- Thanked all the fire crews who came out [September 17] and helped with a secondary grass fire at Aerojet ignited by a power line knocked down by a tractor trailer rig.
- Thanked all the personnel for making great strides in curtailing budget costs.

Trujillo:

- Director Lawson left but wanted to thank the crew of Station 31-A for their participation in the Fair Oaks Chicken Festival.
- Thanked staff and Finance Director Sponable for an excellent budget report.
- Thanked the men and women in the Sacramento Metropolitan fire service who are the best.
- In response to Director Goold, he stated he will not resign and wanted the constituents and everyone here to know he will continue to ask tough questions that he feels are appropriate.

RECESS TO CLOSED SESSION 6:08 PM

[Taken out of order after Cable 14 Announcement]

RECONVENE TO OPEN SESSION 8:05 PM

Report by Associate General Counsel Chavez:

CLOSED SESSION GOVERNMENT CODES:

[Director Engellenner was recused from Closed Session Items No. 2, 3, and 4A.]

[Director Trujillo was recused from Closed Session Item No. 3]

**1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
Pursuant to California Government Code Section 54956.9(a) – Two Cases**

A. Robert Werner v Sacramento Metropolitan Fire District
Claim #2008079239

The Board heard medical evidence and will be taking action in open session.

B. Michael George v Sacramento Metropolitan Fire District
Claim #2008079601

The Board heard medical evidence and will be taking action in open session.

**2. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Salazar)
Pursuant to California Government Code Section 54956.9(a)**

Adriene Edwards vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Case No. 34-2007-00883867-CU-OE-GDS

No action.

**3. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Salazar & Lavra)
Pursuant to California Government Code Section 54956.9(a)**

Mark Thomsen vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Case No. 34-2008-00004079

No action.

**4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Salazar)
Pursuant to California Government Code Section 54956.9(a) – Two Cases**

A. Teresa Means-Ferguson vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02810

No action.

B. Irene Yslas vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02789

No action.

5. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6(f)

- A. District Negotiator: Fire Chief Don Mette
Employee Organization: Sacramento Area Fire Fighters Local 522

The Board was briefed regarding the ongoing labor negotiations. No action.

- B. District Negotiator: Fire Chief Don Mette
Employee Organization: Battalion Chiefs Organization/Teamsters Local 150

The Board was briefed regarding the ongoing labor negotiations. No action.

**6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Lavra)
Pursuant to California Government Code Section 54956.9(a)**

Chris Holbrook vs Sacramento Metropolitan Fire District

No action.

ADJOURNMENT – The meeting adjourned at 9:10 p.m.

Ray Trujillo, President

Gregory A. Granados, Secretary

Charlotte Tilson, Clerk of the Board